

EXAM SYLLABUS

JKSSB FAA Syllabus 2026: Finance Accounts Assistant Exam Details

9 subjects · 93 topics · 120 min · 120 marks

JKSSB FAA Syllabus 2026 PDF includes weightage for General Knowledge, Accountancy, Economics, Mathematics, Statistics, Computer Applications, General Science, and Reasoning. Priority topics and books listed.

WHAT TO STUDY FIRST

Begin your preparation with General Knowledge with a special reference to J&K UT, and Accountancy & Bookkeeping, as these sections carry the highest weightage (30 marks each). Concurrently, focus on Mathematics and Statistics, which are also crucial. Regularly practicing questions from these core areas will build a strong foundation for the exam. Referencing the official syllabus and previous year papers will help prioritize topics and allocate study time effectively.

EXAM PATTERN

120 min · 120 questions · 120 marks · MCQ / Objective

Written Examination for Finance Accounts Assistant

Marking: +1 mark for every correct answer.

Negative: 0.25 marks will be deducted for each incorrect answer.

General Knowledge with Special Reference to J&K UT

30 Q · 30 marks

MCQ

Accountancy & Book Keeping

30 Q · 30 marks

MCQ

General English

10 Q · 10 marks

MCQ

Statistics

10 Q · 10 marks

MCQ

Mathematics

10 Q · 10 marks

MCQ

General Economics

10 Q · 10 marks

MCQ

General Science

10 Q · 10 marks

MCQ

Knowledge of Computers

10 Q · 10 marks

MCQ

- Single written exam with objective-type Multiple Choice Questions (MCQs).
- Exam duration is 2 hours (120 minutes).
- Paper will be conducted in English only.
- Final selection based on written exam followed by document verification.

SUBJECT-WISE SYLLABUS

01 General Knowledge with special reference to J&K UT

14 topics · 30 marks

RECOMMENDED BOOKS

- NCERT Books for Indian History, Geography, Polity
- Manorama Year Book / Competition Review for Current Affairs
- JKSSB Official Website for J&K specific information

- 1 Current Events of National and International importance
- 2 Political & Physical divisions of India
- 3 Indian History and Freedom Movement
- 4 Population and Census Data
- 5 Major Rivers and Lakes in India
- 6 Climate and Agriculture in India
- 7 Transport Systems
- 8 J&K UT History
- 9 J&K UT Economy
- 10 J&K UT Geography
- 11 J&K UT Culture
- 12 J&K UT Biodiversity
- 13 Important Tourist Destinations in J&K
- 14 J&K Reorganization Act, 2019

02 Accountancy and Book Keeping

7 topics · 30 marks

RECOMMENDED BOOKS

- NCERT Class 11 & 12 Accountancy
- TS Grewal Double Entry Book Keeping
- JKSSB FAA Previous Year Papers

- 1 Introduction to Financial Accounting and its terms
- 2 Accounting Equation and Journal
- 3 Ledger, Trial Balance, and Final Accounts

- 4 Depreciation
- 5 Bank Reconciliation Statement
- 6 Partnership Accounts
- 7 Company Accounts

03 Mathematics

9 topics · 10 marks

RECOMMENDED BOOKS

- NCERT Class 10 Mathematics
- RS Aggarwal Quantitative Aptitude
- JKSSB FAA Previous Year Papers

- 1 Simple / Compound Interest
- 2 Linear equations with two variables
- 3 Permutations/ Combinations & Binomial Theorem
- 4 Sets, Relations, Functions
- 5 Matrices & Determinants
- 6 Probability
- 7 Coordinate & Three dimensional Geometry
- 8 Vectors
- 9 Limits & Derivatives

04 Statistics

6 topics · 10 marks

RECOMMENDED BOOKS

- NCERT Class 10 & 11 Statistics
- S.P. Gupta Statistical Methods
- JKSSB FAA Previous Year Papers

- 1 Primary and secondary data
- 2 Measures of Central Tendency (Mean, Median, Mode)
- 3 Measures of Dispersion (Range, Variance, Standard Deviation)
- 4 Correlation and Regression
- 5 Index Numbers
- 6 Tabulation and Diagrammatic Presentation of Data

05 General Economics

13 topics · 10 marks

RECOMMENDED BOOKS

- NCERT Class 10 & 11 Economics

— Indian Economy by Ramesh Singh (Selective Reading)

— JKSSB FAA Previous Year Papers

- 1 Introduction of Economics - Basic concept and Principles
- 2 Fiscal & Monetary policy
- 3 Consumer demand & indifference curves
- 4 Demand analysis
- 5 Factor pricing & rent theories
- 6 Types of markets
- 7 Factors of production
- 8 Laws of production
- 9 National income
- 10 Growth & development characteristics
- 11 Economic reforms in India
- 12 RBI and its role
- 13 Planning vs market economy

06 General Science

8 topics · 10 marks

RECOMMENDED BOOKS

— NCERT Class 9 & 10 Science

— Lucent's General Science

— JKSSB FAA Previous Year Papers

- 1 Newton's Laws of Motion
- 2 Mass, Weight, Acceleration, Velocity, Speed
- 3 Health and Disease
- 4 Environmental pollution
- 5 Human Body - Organs and Systems
- 6 Food and Nutrition
- 7 Light and Sound
- 8 Electricity and Magnetism

07 Knowledge of Computer Applications

10 topics · 10 marks

RECOMMENDED BOOKS

— Lucent's Computer

— Objective Computer Knowledge & Literacy by Kiran Prakashan

— JKSSB FAA Previous Year Papers

- 1 Basics & components of a computer
- 2 Fundamentals of computer science
- 3 Open-source concepts
- 4 Input/output devices
- 5 Operating systems
- 6 MS Word, Excel, PowerPoint, Access, PDF
- 7 Internet, Email
- 8 Viruses & antivirus
- 9 Hardware, software, CPU, storage devices
- 10 Role of IT in governance

08 General English

12 topics · 10 marks

RECOMMENDED BOOKS

- Objective General English by S.P. Bakshi
- Word Power Made Easy by Norman Lewis
- JKSSB FAA Previous Year Papers

- 1 Tenses
- 2 Sentence rearrangement
- 3 Narration
- 4 Modals, articles
- 5 Reading comprehension
- 6 Clauses
- 7 Synonyms, antonyms
- 8 Homonyms & homophones
- 9 Idioms & phrases
- 10 Pair of words
- 11 Prepositions
- 12 Active & passive voice

09 Mental Ability & Reasoning

14 topics · Not specified, but included in syllabus

RECOMMENDED BOOKS

- A Modern Approach to Verbal & Non-Verbal Reasoning by R.S. Aggarwal
- Analytical Reasoning by M.K. Pandey
- JKSSB FAA Previous Year Papers

- 1 Number Series

- 2 Letter Series
- 3 Coding-Decoding
- 4 Blood Relations
- 5 Direction Sense
- 6 Ranking and Time Sequence
- 7 Syllogism
- 8 Statement and Assumptions
- 9 Statement and Arguments
- 10 Logical Sequence of Words
- 11 Analogy
- 12 Classification
- 13 Puzzle Test
- 14 Data Sufficiency

9 subject(s), 93 topics listed above. Verify critical details with the official exam notification before applying.