

EXAM SYLLABUS

SSC CGL AAO Syllabus 2026 - Assistant Accounts Officer Exam Details

6 subjects · 31 topics

SSC CGL AAO Syllabus 2026 covers Tier 1 & Tier 2 subjects including General Intelligence, Quantitative Aptitude, English, General Awareness, Finance & Accounts, and Economic & Social Issues. Updated exam pattern and important topics.

WHAT TO STUDY FIRST

Begin your preparation with Tier 1 subjects like General Intelligence & Reasoning, General Awareness, Quantitative Aptitude, and English Language, as these are foundational and common to many competitive exams. Simultaneously, start building a strong base in Finance & Accounts and Economics, as these are crucial for Tier 2 and specifically for the AAO post. Prioritize understanding the graduation-level concepts in Finance & Economics as highlighted in the syllabus.

EXAM PATTERN

MCQ / Objective

SSC CGL Tier I & Tier II (Paper III for AAO)

Marking: +4 for correct, -1 for incorrect (Tier 2 Papers I & III have negative marking). Tier 1 is qualifying. Final merit based on Tier 2 marks.

Negative: Yes, in Tier 2 Papers I & III; also in Tier 1.

SSC CGL AAO Tier 1

100 Q · 200 marks · 60 min

MCQ

SSC CGL AAO Tier 2 - Paper I

200 Q · 400 marks · 120 min

MCQ

SSC CGL AAO Tier 2 - Paper III (Finance & Economics)

100 Q · 200 marks · 120 min

MCQ

- SSC CGL AAO selection includes Tier 1 and Tier 2 exams.
- Tier 1 is qualifying in nature.
- Final merit is based only on Tier 2 marks.
- Paper III has been introduced specifically for AAO posts.
- Paper III covers Finance & Economics subjects.
- Tier 2 includes sectional timing and negative marking.
- Computer Knowledge and DEST are qualifying modules.

SUBJECT-WISE SYLLABUS

01 Paper I – General English

7 topics · 100 Marks

RECOMMENDED BOOKS

— Objective General English by S.P. Bakshi

— High School English Grammar and Composition by Wren & Martin

- 1 Précis Writing
- 2 Letter Writing
- 3 Comprehension of given passages
- 4 Essay writing
- 5 Grammar focusing on Parts of Speech
- 6 Correct usage and Vocabulary
- 7 Formation of Sentences

02 Paper II – General Knowledge & Reasoning

8 topics · 200 Marks

RECOMMENDED BOOKS

— Manorama Year Book

— Lucent's General Knowledge

- 1 Current events at the state, national, and international levels
- 2 History of India and the Indian National Movement
- 3 Indian and World Geography (physical, social, and economic aspects)
- 4 Indian Polity and Governance
- 5 Economic and Social Development (sustainable development and related issues)
- 6 Environmental Ecology and Biodiversity
- 7 General Science
- 8 General Intelligence and Reasoning (Verbal and Non-Verbal)

03 Paper III – General Studies (Finance & Economics)

9 topics · Not explicitly stated, but crucial for AAO

RECOMMENDED BOOKS

— Indian Economy by Ramesh Singh

— Financial Accounting for CA Inter

— Public Administration by Laxmikanth (for Governance)

- 1 Financial Accounting: Nature and scope, Limitations, Basic concepts
- 2 Principles of Accounting: Single and double entry, Books of original entry, Journal, Ledgers, Trial balance, Rectification of Errors
- 3 Manufacturing, Trading, Profit & loss appropriation Accounts, Balance sheet
- 4 Distinction between Capital and Revenue Expenditure, Depreciation Accounting
- 5 Finance, Accounts, Economics, Banking, Governance, and the Indian Economy
- 6 Accounting principles, financial management, economic concepts, banking, budgeting, and governance-related topics

- 7 Audit principles
- 8 Economic policies
- 9 Social matters

04 Computer Proficiency

5 topics · Qualifying

RECOMMENDED BOOKS

— Objective Computer Knowledge & Literacy by Kiran Prakashan

- 1 Fundamentals of Computer
- 2 Hardware and Software
- 3 Operating Systems
- 4 Microsoft Office Suite (Word, Excel, PowerPoint)
- 5 Internet and Networking Basics

05 Data Entry & Skill Test (DEST)

1 topics · Qualifying

- 1 Typing test in English or Hindi

06 Personal Interview

1 topics · 40 Marks

- 1 Assessment of personality and suitability for the post

6 subject(s), 31 topics listed above. Verify critical details with the official exam notification before applying.